

TRANSFORM

Drug Policy Foundation

Trustee Role Description

Transform is a global leader in developing, and advocating for, more humane drug policies. We want to recruit two new trustees to our board to help drive forward our work.

This is an exciting time in drug policy. Rapid changes in approach are occurring in the UK and internationally. Transform has a long history of shaping these changes and seeking to ensure that reform reduces harm, improves social justice and protects public health. Our Anyone's Child campaign is a highly effective family-led movement that has had a significant impact here and abroad.

Our trustees play a vital role in making sure that Transform achieves its core purpose. We oversee the overall management and administration of the charity

We also ensure that Transform has a clear strategy and that our work and goals are in line with our vision. Just as importantly, we support and challenge the executive team to enable Transform to grow and thrive, and through this, achieve our vision of a world where drug policy contributes to safer and healthier societies.

Board members have a collective responsibility. This means that trustees always act as a group and not as individuals.

What we are looking for

We are looking for people with digital marketing, comms and/or fundraising and strategy experience willing to bring experience, enthusiasm and commitment to the role, and who will broaden the diversity of thinking on our board. We are particularly keen to hear from you if you have lived experience or are from the communities who have suffered under the current drug laws. You do not necessarily need previous governance experience – we will provide a full induction and training if needed.

Personal skills and qualities

- Willingness and ability to understand and accept responsibilities and liabilities as trustees and to act in the best interests of the organisation.
- Ability to think creatively and strategically, exercise good, independent judgement and work effectively as a board member.
- Effective communication skills and willingness to participate actively in discussion.
- A strong personal commitment to equity, diversity and inclusion.
- Enthusiasm for our vision and mission.
- Commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Terms of appointment

Terms of office

- Trustees are appointed for a five-year term of office, with the option of renewal for one further term to a maximum of ten years.
- This is a voluntary position, but reasonable expenses are reimbursed.

Time commitment

- Attending quarterly Board meetings (usually two hours) and the AGM. Board meetings are held twice a year at our office in Bristol, and twice a year remotely. Attendance is vital for continuity and board cohesion.
- Attending ad hoc strategy meetings where needed.
- Membership of either the Finance and HR Committee, or the Fundraising, Diversity and Communications Committee. Attending quarterly committee meetings (online and one hour long).

If you are interested in applying feel free to contact me for further information.

To apply please send me a cv with a covering letter, detailing your commitment, qualifications and enthusiasm for this role by Friday, 14th of June, 2024 to vicky@vickyunwin.co.uk

First round interviews will be held within shortly after that, online initially and then final interviews face-to-face.

I'm really looking forward to hearing from you!

Vicky Unwin
Chair